

GREAT LINFORD PARISH COUNCIL

Minutes of the Full Council meeting held on **Tuesday 21st October 2008** at 7:30pm in the Parish Office, Neath Hill Local Centre.

Present: Cllr Stabler (Chair), Cllr Williams, Cllr Loftus, Cllr Pickhaver, Cllr Ellis, Cllr Markley, Cllr Wallis, Cllr Byfield, Cllr Allum, Cllr Tripp Cllr Foskett Cllr McMillan

1. **Apologies** – Cllr Brockwell, Cllr Teesdale Cllr Connor Cllr Macaulay Cllr Rose
2. **Declarations of Members Interests** - none declared
3. **To approve minutes of the last meeting as a true record** – this was proposed by Cllr Allum and seconded by Cllr Byfield. All agreed.
4. **Matters arising (information only)** – Cllr Stabler briefed council with regard to the outcome of the Parish Boundary review meeting on the 20th October, the Roweberry report, “MK two tier “, consultation and Bus, Parking and Transport strategy.
5. **Thames Valley Police** – apologies unable to attend. PM asked to contact TVP to get structure and names of all police supporting the north and south areas
6. **Resolution** - public attendance at meetings.
 - a. *That the public and press shall be admitted to all meetings of the council and its committees and sub committees an item to be included on all agendas.*
 - b. *The public and press maybe temporarily excluded by means of the following resolution “that in view of the (special or confidential) nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw. The council will categorise the reason for the exclusion of press and public. For example the category maybe disciplinary, or contractual etc”*

Proposed by Cllr Allum and seconded by Cllr Loftus, all agreed with the addition to the original proposal of the wording underlined.

7. **Finances**

- a. Payments for October were proposed by Cllr Markley and agreed by Cllr Tripp. All agreed.
- b. Grants - *PM to update* information for grant application and grant information provided to residents
 - i. MK Orchestra – council requested more information for applicant. PM to invite to next November Full Council Meeting
 - ii. Willen roof appeal – request for £2,000 grant was not accepted by unanimous vote.
 - iii. Cllr Markley proposed a donation of £300 as acknowledgement of the architectural merit of the building. Majority in favour.

GREAT LINFORD PARISH COUNCIL

c. Community Liaison- *deferred awaiting information*

8. Neighbourhood Action Groups :

North - Cllr Markley reported that the project to work with young offenders to paint the bollards has been approved. The parking kit is being tested in the north NAG Cllr Markley stated that the use of these kits MUST be done in the presence of a PSCO, Ward councillor or MKC Officer.

South - Cllr Pickhaver reported the priorities of the south are being reviewed. Disappointingly neither Officers nor Police are regularly attending the South NAG meetings. *PM to speak with Acting Inspector*

9. **Recreation and Environment Committee Report** Cllr Allum updated council on the current projects the committee is reviewing

10. FGP Committee Report and issues

a. Planning Application

- | | | | |
|------|----------|---------------------------------|--|
| i. | 08/01554 | 71 Bramble Avenue | Objection, as approving the construction of the proposed "utility" creates a possibility to form a separate dwelling with bedroom plus lavatory and washing facilities on the first floor. Also concerned that the rebuilt garage might in the future be used as dwelling accommodation. |
| ii. | 08/01612 | Mercedes Benz High Wind Turbine | No objections |
| iii. | 08/01631 | 13 Minton Close Blakelands | No Objections |

11. **Members & Staff Group** proposals were put forward by this group and agreed at the FP meeting. They were brought forward to be agreed by all council. Detailed information listed found in supporting documents.

a. Amendments to contracts

- i. Rollover of annual leave - *proposed by Cllr Markley seconded by Cllr Loftus all agreed*
- ii. Office closing times at Christmas. - *proposed by Cllr Tripp seconded by Cllr Allum all agreed*

Exception for this year the office doors will be closed between the agreed period ML will be requested to come in to work, so as not to lose his holiday entitlement and be given work to complete over this time.

GREAT LINFORD PARISH COUNCIL

- iii. Staff salary payments proposed by Cllr Loftus seconded by Cllr Foskett all agreed
- iv. Reimbursement of training costs for staff should they terminate their employment proposed by Cllr Loftus seconded by Cllr Foskett all agreed

- b. Salary Reviews
 - i. Salary reviews for staff *proposed by Cllr Loftus seconded by Cllr Foskett all agreed*
 - ii. *Cost of living increase of 4.8% for Admin Assistant proposed by Cllr Loftus seconded by Cllr Foskett all agreed*
 - iii. *Pm salary increase from point 32 to point 34 proposed by Cllr Allum seconded by Cllr Ellis all agreed*
- c. PM to join Society of Local Council Clerks *proposed by Cllr Williams seconded by Cllr Loftus all agreed*
- d. PM working hours *proposed by Cllr Allum seconded by Cllr McMillan all agreed*

12. **Communications Group Report** - the following was proposed by Cllr Foskett and seconded by Cllr Ellis and agreed by all

- a. The Communication Sub-Committee recommends that the Council agrees and adopts the design and layouts incorporating the logo design for all documents used by the Parish Council.
- b. The Council is also asked to agree that a price should be obtained from Eagle Print for the production of letterheads and compliment slips.
- c. The Council should note that the News&Views masthead, web site header, business cards, badges, signs for notice boards, allotments and buildings incorporating the logo and the agreed design concept are to be discussed and agreed later by the Communications Sub-Committee.

13. **Councillor items** - No items raised

14. **Correspondence** items were made available to all Councillors

15. **Date of the next meeting** is Tuesday 18th November 2008 at 7:30pm

The meeting closed at 9:36pm

Chair

Date

Produced Eirwen Tagg Parish Manager