

Minutes of the Full Council meeting held on Tuesday 16 November at 7:30pm in the Parish Office, Neath Hill Local Centre.

Present: Cllr Macaulay (Chair) Cllr Sim, Cllr Stabler, Cllr McMillan, Cllr Munangati, Cllr Hughes, Cllr Pickhaver, Cllr Cowell, Cllr Gillon, Cllr Yeates, Cllr Markley, Cllr Teesdale, Cllr Tripp. Also present NCO Dave Monkhouse

1. **Apologies:** Cllr Foskett (ill) Cllr Wallis (working), for Cllr Wallis six months leave of absence was granted. These apologies were accepted.
2. **Declaration of members interests** - none recorded
3. **The minutes of the Full Council meeting held on the 20 October 2010** were proposed as a true record by Cllr Tripp seconded by Cllr Stabler and all agreed with the amendment that Cllr Sim was in attendance.
4. **Thames Valley Police** – Great Linford North has a new PC, Mandy Hall. PCSO Jason Buchan had completed a monthly report requesting that residents have lights on in the early evening to deter burglaries. Several burglaries have been committed in Downs Barn, as well as Conniburrow and Giffard Park. Police patrols have been increased.
5. **Public Question time** – no public present
6. **Matters arising** – Parish Boundary report from Cllr Stabler requested that the recommendations should be considered by the council;
 - a. That GLPC will make the necessary financial provision in the 2011/2012 budget.
 - b. That GLPC actively participates in the new boundary review and assists MKC to reach a fair and equitable resolution to any proposed transfer of Willen Village grid square into Great Linford parish. GLPC would encourage MKC to manage the consultation process so that it is fair to all involved.
7. **Neighbourhood Action Group** – the Chair thanked Cllr Markley for his time and support in the introduction of the NAG and acknowledges his request to step down. Chair requested that another Cllr be involved in the NAG and act as the Parish Councils representative.
8. **Recreation & Environment Committee** – the report of the committee was accepted by all. In summary
 - a. The summer of fun 2011 will be another key event in the parishes calendar , budget and volunteers permitting
 - b. The next meeting will focus on budgetary issues and the strategy.
9. **F&P Committee**
 - a. Planning updates report by Cllr Stabler
 - i. St Ledger court numbers 4-6, the applicant had provided information that satisfied the requests previously raised by GLPC. The Licensing Officer requested that under the circumstances GLPC would remove its representation. This was proposed by Cllr Markley, seconded by Cllr Stabler and all agreed.
 - ii. Report presented and received by council

- iii. Amiritha licensing meeting was held. Cllr Stabler has reviewed the planning obligations and Enforcement has been notified and has written to the applicant re the planning requirements.
- b. Planning applications
- i. 10/02114/TCA 10 Snowhill Court, No objections
 - ii. 10/02083/FUL Fulwell Court, St Leger Drive No Objections
 - iii. 10/02167/FUL 32 Colesbourne Drive Comments there are concerns over parking, as a 4+ bedroom dwelling GLPC wishes the Planning Officer to be sure that cars can get on to the plot and manoeuvre carefully on the premises.
 - iv. 10/02300/TCA St Andrews Church, No objections
 - v. 10/02310/FUL 36 Church Lees, Objection
GLPC recommends refusal of planning permission and that enforcement action be taken if a planning breach has occurred. The balcony by virtue of size, height, location, design and sighting would be obtrusive and have detrimental impact on the privacy of neighbouring properties contrary to policies D1(iii) and D2(l) of the Milton Keynes Local Plan 2001-2011.
- c. Communications - update
- i. Standing orders/risk assessment review – Cllr Stabler proposed that the current SO are accepted and that the new model is reviewed in the New Year. This was seconded by Cllr Markley and all agreed. Risk Assessment amendments are required; the PM will review these with Cllr Teesdale and present when complete.
- d. Office. The recommendations regarding the lease of the office are as
- i. The parish office remains and all meetings are held at Neath Hill.
 - ii. The Parish Manager investigates the availability and costs for Full Council meetings to be held at the Memorial Hall and the Quaker Centre on alternate months commencing with the Annual May meeting following the elections in 2011.
 - iii. The process and legal requirements for considering planning applications is reviewed by the Parish Manager GLPC Chairman and Chairman of F&P and a report is prepared for a future Council meeting.
 - iv. That advice is sought, by the Parish Manager and Chairman of F&P, from a resident who has offered “in confidence” and free of charge his considerable commercial property experience on what terms GLPC might negotiate a new lease.

The recommendations were agreed by Cllr Tripp and seconded by Cllr Teesdale all agreed.

10. **Strategic presentation - presentation** of the updated strategic plan was presented by Cllr McMillan. The strategy was proposed by Cllr Tripp and seconded by Cllr Stabler all agreed.

11. **Financial group**

- a. BT update – letter of complaint sent to BT re the billing of Youth Club broadband
- b. Contracts update and timeline - The resolutions as set before the Finance and Planning committee and circulated were proposed by Cllr Markley and seconded by Cllr Stabler all agreed.
 - i. Caretaker responsibilities, it was proposed that the contractor if a “one person “ contractor and not part of a larger company and working under the direction of the Parish Council would be covered by the parish councils employer’s and public liability insurance. This was proposed by Cllr Munangati, seconded by Cllr Tripp and all agreed.
 - ii. Landscape Contract, it was proposed by Cllr Teesdale and seconded by Cllr Cowell that the public liability required should be £10 million. This was agreed by all.
- c. Agreement to the additional cost of £350 for extra online backup was proposed by Cllr Yeates seconded by Cllr Pickhaver and all agreed.
- d. Purchase of the full Standing Order version £25 was proposed by Cllr Hughes seconded by Cllr Tripp all agreed

12. **Agree the payments and balances for the month of November** - these were proposed by Cllr Markley seconded by Cllr Cowell and all agreed.

For information the Parish Manager provided information about the estimated end of year financial position. This was accepted by Cllr Markley, seconded by Cllr Teesdale and all agreed. Cllr Stabler expressed concern about the income generated and that Marsh Drive could be developed over the next few years

13. **Any one off item outside the remits of the committees or financial tasks above**

- a. **Parish Assembly** – this meets 4 times a year and is a forum for all parishes in MKC. In the absence of any volunteers for the second nominated position Cllr Macaulay agreed to represent the parish council.
- b. **STARS forum** – Cllr Stabler requested that the PM request 2 copies for the office regarding the LTP3 strategy. Cllr Stabler informed Cllrs that the transport advisory meeting is an open meeting, anyone could attend. Cllr Yeates requested that the areas as highlighted on the document should be adopted. All agreed that the PM should send a letter to Traffic Management to ascertain how this objective can be achieved.
- c. **2011 Census** – PM was requested to contact the Census Area Manager to identify ways that the parish council could help. Also Parish Councillors could highlight areas of concerns; they should send information into the Parish Manager.

- d. **Downs Barn Feasibility questionnaire** – Councillors supported the process to carry out door to door canvassing. Suggested date was 15th January
- e. Cllr Markley requested an explanation of the Terms of Reference of the Chairs meetings at the next meeting

14. **Correspondence** –

- a. Information from Infrastructure Planning Commission at Stewartby was received
GLPC has no comments to make

15. **Date of the next meeting** was agreed as 14th December 2010.

Cllrs are reminded of the budget meeting to be held on 13th December – this is a public meeting and therefore Cllrs are summoned to attend.

16. The meeting closed at 9:25pm

Chair _____ Date _____