

Minutes of the Full Council Meeting held on 20th April 2010 at the Parish Office, Neath Hill Local Centre.

Present Cllr Stabler (Chair), Cllr Allum, Cllr Fitchett, Cllr Foskett, Cllr McMillan, Cllr Markley, Cllr Pickhaver, Cllr Sim, Cllr Tripp, Cllr Teesdale, Cllr Wallis. PC D Monkhouse

1. **Apologise** Councillors consented to the absence of Cllr Macaulay (unavailable) and Cllr Akinbusoye (family)
2. **Declaration of member's interest** - none declared
3. **Minutes of the meeting held on the 16th March 2010** were proposed as a true record by Cllr Tripp, seconded by Cllr Allum, all agreed.
4. **Thames Valley Police** – reported crime figures in the North have increased, burglaries are now greater than the same time last year. Cllr Stabler asked if information sent to Neighbourhood watch co-ordinators could be more specific to assist co-ordinators e.g. type of burglary, time of day.
5. **Public Question time** - none present
6. **Matters Arising** - none
7. **Neighbourhood Action Group** – Cllr Pickhaver reported the last meeting was well attended, priorities were to be reviewed, and next meeting was to be on the 10th May.
8. **Recreation & Environment Committee** – Cllr Tripp proposed the acceptance of the R&E report, this was seconded by Cllr Foskett and all agreed.
 - a. Cllr Tripp proposed the acceptance of the cost of £200 for solicitors' fees to assist with the renewing of the Downs Barn lease. Work to be completed by Ralleys. This was seconded by Cllr Foskett all agreed.
 - b. Cllr Teesdale proposed the resolution that a special meeting is held with all Cllrs to agree the Strategic Vision document; this was seconded by Cllr Allum and all agreed. Provisional date was agreed as Wednesday 28th April at 7:30pm.
9. **Finance and Planning Committee**
 - a. Resolutions from F&P
 - i. Overtime by Parish Manager; Cllr Allum proposed that the PM's contracted hours are increased from 25 a week to 26. This will be an £584.07 increase on the budget which could be covered by the under spend of the 09/10 wages budget. This was seconded by Cllr Markley and agreed by all.
 - ii. Payment of Time off in Lieu; Cllr Tripp proposed that the 5 days accumulated extra days worked in the financial year 09/10 be paid for the other 14.5 days be taken as leave. This equates to a cost of £435.94 this could be covered by the under spend of the 09/10 wages budget. This was seconded by Cllr Foskett and all agreed.
 - iii. Community Pay Back team; Cllr Allum proposed that a budget of £50 a month for materials to allow the team to complete tasks as specified by GLPC be included in this year's finances. Cllr Teesdale seconded this and all agreed. Budget to be agreed at F&P. PM asked to write to Rita Quelch to thank the team for the work done to date.
 - b. Updates on past applications were provided by Cllr Stabler

c. Planning Applications

- i. 10/00563/NMA 4 Broadway Avenue, No Comments

10. Financial

- a. Cllr Markley proposed the payment of £35 for Data Protection notification, Cllr Pickhaver seconded, all agreed.
- b. Cllr Allum proposed the continued payment to Cllrs who use their home printers for council printing. A budget was agreed at £30 per councillor plus one ream of paper. Cllr Teesdale seconded this and all agreed.
- c. Cllr Teesdale proposed the continued membership of BALC £2,151.45 (budgeted item) this was seconded by Cllr Allum and all agreed. PM was asked to invite a BALC rep to a parish meeting.
- d. Cllr Teesdale proposed the continued maintenance cost of Omega software £246 (budgeted item), this was seconded by Cllr Foskett and all agreed.
- e. Cllr Foskett proposed the payment of IT support once terms have been amended. A cheque to be written but not sent until paperwork has been agreed and signed by Chair of Finance and Planning, seconded by Cllr Markley and all agreed.
- f. Cllr Markley proposed the monthly payments be paid and the balances were noted, this was seconded by Cllr Tripp and all agreed.

11. Any one off item outside the remits of the committees or financial tasks above

- a. Cllr Stabler updated council on the Parish Boundary Review and relevant dates. Cllr McMillan still wished to present the Willen Park case at the next meeting.
- b. Parish Charter updates to be circulated to all Councillors. Item to be placed on May agenda and Pm to collate all comments.
- c. AGM 12th May - request for Cllr assistance noted.
- d. Responsibility of councillors and information required noted. PM to send out information regarding Annual return.

12. Correspondence – noted

13. Date of the next meeting was agreed as the 18th May 2010 -all agreed

14. Meeting closed at 9 24pm

Chair _____ Date _____