

GREAT LINFORD PARISH COUNCIL

Minutes of the meeting of the FGP Committee held on 1st October 2008 at 7:30pm in the Parish Office, Neath Hill Local Centre.

Present: Cllr Stabler (Chair), Cllr Allum, Cllr Loftus, Cllr Macaulay, Cllr Markley, Cllr McMillan, Cllr Pickhaver, Cllr Tripp Cllr Wallis, Cllr Williams

- 1 **Apologies** – Cllr Byfield, Cllr Foskett Cllr Rose Cllr Teesdale
- 2 **Declaration of Members interests** – None give
- 3 **Minutes of the last meeting** - it was proposed by Cllr Markley and seconded by Cllr Wallis that the minutes of the meeting held on 3rd September 2008 be signed as a true record.
- 4 **Matters arising (for information only)** – Church House Hotel the application has been declined
- 5 **Resolution** to agree the Terms of Reference of the Finance Committee and agree the name change from FGP to *Finance and Planning Committee*.

Purpose of the committee

1. To make recommendations on the annual budget, parish precepts, quotations for equipment, contracts and grant applications to the Full Council meeting.
2. To make observations on planning applications submitted to Milton Keynes Council.
3. To make recommendations on proposals put forward by the Communications subcommittee and the Members & Staffing Committee, especially with regards to those having a financial implication.

Workings of the committee

1. The Finance committee is appointed at each Annual Meeting of the Parish Council.
2. This committee will have a designated budget for small expenditure up to £250 for any item (or groups of items). Orders for payment shall be authorised by resolution and signed for by at least two members.
Amounts exceeding £250 will be referred to Full Council for discussion and approval before being committed.

- 6 **Communications Group** (matters to be noted with financial implications) –
 - a Request by Cllr Wallis for Sure Start open day to be included in newsletter and website *PM to action*
 - b Suggestion that office closing dates be put on the website and the newsletter *PM to action*
- 7 **Members & Staffing Group** – All items proposed by members of the M&S group.
 - a Amendment to staff contracts
 - i Roll over of annual leave - agreed by all
 - ii Office closing - principle agreed for future years that the office will be closed from the 24th December to the 1st January and that staff will be required to take these days as holidays. – agreed by all

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Exception for this year the office doors will be closed between the agreed period ML will be requested to come in to work, so as not to lose his holiday entitlement and be given work to complete over this time.

- iii Staff payment date – agreed by all
- iv Training cost reimbursement – this will depend on the individual case and be agreed with the staff member when the training costs are approved. The wording for the new contract needs to be agreed. – principle agreed by all

The Parish Manager was asked to leave at this point

- b Salary reviews – all three points of this aspect were agreed by all councillors
- c Society of Local Councils Clerks – agreed by all
- d Parish Manager's working hours – agreed by all

The Parish Manager returned at this point

8 **Financial-** grant for Downs Barn after school club was proposed by Cllr Tripp and seconded Cllr Macaulay. It was agreed by all

9 **MKC Strategy Consultations** there were various views and concerns re these strategies it was agreed that all councillors would write their own individual comments.

10 **Noticeboards.** It was agreed that Bolbeck Park noticeboard be removed to Giffard Park and Giffard Park board be refurbished and if possible located at Great Linford Local Centre.

11 Planning Applications

- a 08 01525 31 Maissie Close No Comments
- b 08 01564 5 Wandlebury Giffard Park Objections made :it will be out of keeping with the existing dwellings, it will reduce light to next dwelling and set an unacceptable precedent.
- c 08 01586 70 Montgomery crescent No comments
- d 08 1426 4 Broadway crescent this was received late for the agenda and comments made are to be ratified at the *Full Council meeting*. The following comments were made, access way to new dwelling does not appear to belong to the property and is currently planted with semi mature trees, this planted area will be reduced, the new access would be on the cusp of the bend, and would not be in keeping with the street design, the existing access of No 4 should be a joint access to the new dwelling and therefore the streetscape is kept as it is.

12 **Items for future discussion:** - none raised

13 **Date of next meeting** was confirmed as Wednesday 5th November 2008

Meeting closed at 9:58 pm

Eirwen Tagg Parish Manager