

Great Linford Parish Council

Great Locality - Proud Community

Minutes* of the meeting of the Finance and General Purposes Committee held on Wednesday 3rd September, 2008 at 7:30pm in the Parish Office, Neath Hill Local Centre.

***These minutes have not yet been approved by the Parish Council**

Present : Cllr Stabler (Chair), Cllr Allum, Cllr Tripp, Cllr Byfield, Cllr Teesdale, Cllr Pickhaver, Cllr Macaulay, Cllr Williams Cllr Foskett(observing). Three members of the public

1. Apologies - Cllr Markley, Cllr Wallis, Cllr McMillan, Cllr Rose
2. Declaration of Members interests – no declarations made
3. Minutes of the last meeting - it was proposed by Cllr Allum and seconded by Cllr Williams that the minutes of the meeting held on 9th July 2008 be signed as a true record.
4. Matters arising (for information only) – Cllr Stabler informed the meeting that the applicants for item 7d Spring Cottage had withdrawn their application.

It was agreed by all that the next agenda item be Item 8a Church House Hotel. The Chair closed the meeting at 7:37pm to allow the public to speak on item 8a. The meeting recommenced at 7:44pm.

8. Cllr Macaulay proposed that the Council send comments to the Planning Officers re this planning application. Comments include;
 - a. That the application should be refused as there was not enough evidence to support the proof that the hotel had existed for 10 + years with 11 bedrooms
 - b. That residents had made representation of their objections to this plan; their main concerns were the impact on the area and especially the parking arrangements.
 - c. GLPC suggests that any decision on this property be made by the DCC and that GLPC be able to make representation.

The proposal was seconded by Cllr Allum and agreed by all.

5. Communications Group (matters to be noted with financial implications) – copy dates are the 3rd October and delivery is the 8th November
 - a. Resolution: to agree the cost of distribution if GLPC pays local community groups.
This was proposed by Cllr Allum seconded by Cllr Tripp and agreed by all
6. Members & Staffing Group – Cllr Williams proposed the terms of reference as defined and this was seconded by Cllr Byfield. All agreed

Terms of Reference are thus proposed as

- a. The group will be on a “as necessary basis”
 - b. The objectives are
 - i. To look at resource issues for members and staff of GLPC
 - ii. M&S group will make recommendation to the FGP
 - c. The roles and responsibilities are to
 - i. Review terms and conditions of employment
 - ii. Agree job descriptions and job specifications
 - iii. Recommend any required extensions or clarification of duties
 - iv. Conduct development and performance reviews
 - v. Recommend actions required due to changes in legislation, and in the business requirements that impact upon skills training and staff resourcing
 - d. Make recommendations on annual salary reviews
7. Financial
 - a. The extra spend required for the bench at Gifford Park was proposed by Cllr Allum seconded by Cllr Williams and agreed by all. To be ratified by Full council as it is over £250.
 - b. Cllr Stabler proposed the retrospective payment of work completed during August (£90). This was seconded by Cllr Allum and agreed by all
 8. Planning
 - b. 08 00823 29 Gibbwin Great Linford No comments
 - c. 08 01405 8 Wood Lane Great Linford – the Parish Council wish to make the planning officers aware of the parking issues that this development may create; parking in front of the new dwellings windows, requirement of 3 parking spaces (2 for original dwelling and 1 for new dwelling), manoeuvrability around the area due to the walk way, narrow access points and closeness to neighbours.
 9. Items for future discussion: various issues were raised about signage, parish strategy and community development
 10. Date of next meeting was confirmed as Wednesday 1st October 2008

Meeting closed at 8:35pm

Eirwen Tagg Parish Manager