

GREAT LINFORD PARISH COUNCIL

Minutes of the meeting of the Finance and Planning Committee held on **Wednesday 5th November 2008** at 7:30pm in the Parish Office, Neath Hill Local Centre.

Present : Cllr Stabler (Chair), Cllr Allum, Cllr Byfield, Cllr Markley, Cllr Pickhaver, Cllr Tripp
Cllr Williams, Cllr Foskett, Cllr Macaulay, Cllr Wallis . Two members of the public

1. **Apologies** – Cllr Loftus, Cllr McMillan, Cllr Rose, Cllr Teesdale
2. **Declaration of Members interests** – none declared
Public time to allow members to ask about planning applications
3. **Minutes of the last meeting** - it was proposed by Cllr Allum and seconded by Cllr Tripp that the minutes of the meeting held on 1st October 2008 be signed as a true record.
4. **Matters arising** (for information only) –.Application for 4 Broadway Avenue has been withdrawn
5. **Communications Group** (matters to be noted with financial implications) – Quote for logo design and paper

- a. £180 for the Logo design
- b. £487 for 5000 sheets of paper
- c. Compliment slips will be printed in house

All the above was proposed by Cllr Stabler, seconded by Cllr Markley and agreed by all

- d. *Cllr Markley was asked* to look into Eagle Graphics printing Business card templates, which would then be printed in house
6. **Members & Staffing Group**
 - a. Job description for Administration staff was agreed for adoption by Cllr Markley and seconded by Cllr Allum. All agreed
 - b. Working practices – to be deferred until after staff meeting

7. **Financial**

- a. The increase of salary scales was 2.45% in April 2008. PM was awarded 2% in April 08. Additional calculation required to work out the back pay. Proposed by Cllr Tripp and seconded by Cllr Macaulay that a one off payment of £120 be awarded to cover this increase.

8. **Planning**

- a. 08/01607 Pritchard Court - no plans available
- b. 08/01661 17 Warmington Gardens Comments . No objections provided that the new building is used as part of a single family dwelling
- c. 08/01680 8 Fletchers Mews Comments . This house should not be built without the purchase of the MKC land. Provided the questions

