

Minutes of the meeting of the Finance and Planning Committee held on **1 April 2009** at 7:30pm in the Parish Office, Neath Hill Local Centre.

Present Cllr Stabler (Chair), Cllr Allum, Cllr Byfield, Cllr Foskett, Cllr Macaulay, Cllr McMillan, Cllr Pickhaver, Cllr Teesdale, Cllr Tripp, Cllr Williams. Cllr Wallis, Cllr Mace observing

1. **To receive apologies** Councillors consented to the absence of Cllr Loftus, Cllr Markley and Cllr Rose.
2. **Declaration of members interests** none
3. **Minutes of the last meeting** held on the 4th March 2009 were agreed as a true record; these were proposed by Cllr Tripp and seconded by Cllr Allum. All agreed
4. **Public Question time** – no public present.
5. **Matters arising** – none
6. **Communications group** – none
7. **Members & Staffing Group**
 - a. Cllr McMillan proposed *that an extra 24 hours of admin was made available for the period 1st April to 30th April, at an additional cost of £185.52 (gross).* This was seconded by Cllr Tripp. All agreed
Long term the M&S group were looking at office workload.
8. **Neighbourhood Action Group** the additional paper was discussed by council. Cllr Stabler proposed that *the parish council takes a central role in the NAG to ensure a co-ordinated and efficient approach to clearing up local issues, a “one stop shop” for action delivery. GLPC accepts that this may require the parish officers to be a leading participant in the working of the NAG, involving time and resources paid for by the parish council.* This was seconded by Cllr Allum and agreed by all.
9. **Planning**
 - a. Updates were provided as per the separate information
 - b. Parking for retrospective HiMOs, a separate paper was discussed by Council. Cllr Byfield proposed that *any future application for a HiMO, bed sit or flat conversion of any existing family dwelling, where an objections is made on the grounds of insufficient parking is provided on sites, suggesting this could lead to unacceptable congestion in the surrounding area, a comprehensive survey , of the immediate and surrounding highways, is undertaken after 1900 hours, on at least three different dates, one of which includes a weekend and detailed report is presented to DCC or DCP setting out parking situation as found on site.* This was seconded by Cllr Macaulay and agreed by all.
PM was asked to forward all information to Peter Lawrence
 - c. A brief update was provided. Legal advice is being used to draft the written statement which is due on the 16th April. An update will be provided at the full council meeting.

d. Applications

i. 09/0364	3 Harpers Lane	No comment
ii. 09/0143	Fulwell Court	No comment
iii. 09/020432	26 Pannier Place	Comments
The recommendations as detailed in the separate paper were proposed by Cllr Byfield and seconded by Cllr Teesdale.		
iv. 09/0391	98 Hainault Avenue	No obvious impact on
	the area , Cllr Tripp would review the site	
v. 09/00430	Former Rocla Pipeworks	No comments
	Wolverton Rd	

10. Financial

a. Marsh Drive 02 mast the following were proposed by Cllr Allum and seconded by Cllr McMillan . All Agreed

- MKC's suggestions for the use of the monies was agreed

A revised monitoring process should be as follows

- GLPC would identify at the beginning of each financial year the project(s) the associated costs.
- MKC will approve the project(s) and costs within three weeks of notification by GLPC.
- Once approved by MKC the agreed monies for the project will be transferred to GLPC.
- GLPC, to report on progress; at the end of the financial year, or upon completion of the project(s).
- Any project or unexpended monies can extend or be carried over more than one financial year.

PM was requested to contact MKC and HCA with this information

b. Cllr Tunneys allowance - Ideas for projects were suggested. **PM** was asked to forward for consideration to Cllr Tunney

11. Items for future discussions - none

12. Date of the next meeting was agreed as 6th May 2009

13. Meeting closed at 8:45pm

Chair _____ Date _____