

Minutes of the meeting of the Finance and Planning Committee held on **4<sup>th</sup> November 2009** at 7:30pm in the Parish Office, Neath Hill Local Centre.

**Present** Cllr Stabler (Chair), Cllr Allum, Cllr Fitchett, Cllr Markley, Cllr Pickhaver, Cllr Tripp, Cllr Williams and Cllr Wallis

1. **To receive apologies** Councillors consented to the absence of Cllr Foskett (unavailable), Cllr Byfield (sickness), Cllr McMillan (sickness), Cllr Macaulay (unavailable) Cllr Teesdale (unavailable)
2. **Declaration of members interests** none
3. **Minutes of the meeting held on the 7<sup>th</sup> October 2009** these were agreed as a true record; these were proposed by Cllr Markley and seconded by Cllr Tripp, all agreed.
4. **Public Question time** – none
5. **Matters arising** – none
6. **Communications group** – delivery on time
6. **Members & Staffing Group** – *additional paper received*
  - a. PM to determine the cost of conducting job evaluation of the administration roles. Following this evaluation M&S Working Group will consider and make recommendations to F&P as to which point and on what NJC pay scale salaries should be related with effect from 1st April 2010. Proposed by Cllr Tripp seconded by Cllr Markley agreed by all.
  - b. Subject to a satisfactory appraisal report, the Parish Manager's scale point should be advanced from 35 to point 36, with effect from 1st April 2010 and any NJC cost of living increase awarded in 2010 should be back dated to 1st April. Proposed by Cllr Allum seconded by Cllr Tripp agreed by all
  - c. All prospective councillors should be required to complete an eligibility/disqualification statement before they can be considered for a ward vacancy. Proposed by Cllr Wallis seconded Cllr Fitchett agreed by all.
  - d. Council should initiate a series of consultative Neighbourhood Cluster meetings in 2010 to:
    - i. Discuss with parishioners how the precept is currently spent and advise them about proposed projects and how these would impact on the precept funding required.
    - ii. Invite parishioners to give their views on future projects in order to help GLPC identify key priorities.
    - iii. Allow residents to meet Parish Councillors and to learn something of their roles and responsibilities.

## 7. Planning applications

- a. Updates – progress on applications previously commented on were noted, *details as per the additional paper*. Cllr Wallis and/or Cllr Williams will attend the DCC meetings on the 19<sup>th</sup> and 26th November.
- b. Applications
  - i. . 09/01820/FUL      4 Oakley Gardens, Downhead Park      Comments
    1. The existing house has been extended and the proposed “annex” could be considered to be an overdevelopment of the site.
    2. Without any shared facilities or physical link to the existing house the “annex” should be considered as a separate dwelling house for which one parking space has to be provided.
    3. There is a real chance that the “annex” could be provided with independent access and sold as a separate dwelling.
    4. As a separate dwelling it is an inappropriate development in this location.
  - ii. 09/01887/FUL      4 Broadway Avenue, Giffard Park      Plans not received
- c. Enforcement of planning conditions – It was agreed by all, that the PM should collate the applications where planning conditions have been applied. This would be circulated to all Cllrs so progress can be monitored.
- d. HiMO's - Cllr Stabler informed the committee that a meeting is to be held on the 16<sup>th</sup> Dec by Cllr Williams & Rowland Payne concerning this issue. It was proposed that the additional paper which questioned 1) reviewing the minimum standards of space allowed for a single rented room and 2) additional licensing should form the bases of the representation from GLPC to this meeting. This was proposed by Cllr Allum, seconded by Cllr Markley, all agreed.

## 8. Financial

- a. Presentation on budget requirements for 2010-11 given by PM

## 9. Items for future discussions –

- a. Cllr Wallis asked where updates on Sure start should be given to council?
- b. It was proposed that Cllr Markley Chair the meeting of the F&P in December as Cllr Stabler is away. All agreed.

## 10. Date of the next meeting was agreed as Wednesday 2<sup>nd</sup> December

- a. Reminder budget meeting to be held on the 16<sup>th</sup> December

## 11. Meeting closed at 8:55pm

Chair \_\_\_\_\_ Date \_\_\_\_\_