

Minutes of the meeting of the Finance and Planning Committee held on 7th April 2010 at 7:30pm in the Parish Office, Neath Hill Local Centre.

Present Cllr Stabler (Chair), Cllr Allum, Cllr Fitchett, Cllr Foskett, Cllr McMillan, Cllr Macaulay Cllr Markley, Cllr Pickhaver, Cllr Teesdale, Cllr Tripp, Cllr Wallis.

1. **To receive apologies** – none
2. **Declaration of members interests** – none declared
3. **Minutes of the meeting held on the 3rd March 2010** were agreed as a true record; this was proposed by Cllr Markley and seconded by Cllr Allum.
4. **Public Question time** – no public present
5. **Nick Fenwick Assistant Director Planning** - update on enforcement planning issues was provided.
6. **Matters arising** – item 9b no information received
7. **Communications group** – update noted
8. **Members & Staffing Group** – *update and proposals*
 - a. **Local Government Pay Awards 2010/11** – noted.
 - b. **Overtime by Parish Manager**
 - i. Proposal that the PM's contracted hours are increased from 25 a week to 26. This will be an £584.07 increase on the budget which could be covered by the underspend of the 09/10 wages budget. Proposed by Cllr Allum, seconded by Cllr Tripp all agreed
 - c. **Payment of Time off in Lieu**
 - i. Proposal that the PM's accumulated 19.5 extra days worked in the financial year 09/10 be taken as, time off in lieu in the forthcoming year and 5 days paid for. This equates to a cost of £435.94 this could be covered by the underspend of the 09/10 wages budget. . Proposed by Cllr Markley, seconded by Cllr McMillan all agreed

9. **Strategic view and Action plan** –agreed this should be consider at the next meeting

10. **Planning**

a. **updates** Cllr Stabler provided a report on previous applications

b. **applications**

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|-----|-----------------|-------------------------------|-------------|
| i. | 10/00253/MKCOD3 | Local Park, Colesbourne Drive | No Comments |
| ii. | 10/00399/FUL | 20 Horton Gate | Comments |

Application should be refused. The location, size, height and massing of the two storey annex and garage is inappropriate and would be contrary to policies D1 (iii), D2 (i) & (ii), T15 (ii) and H7 (i) of Milton Keynes Local Plan 2001 – 2011.

If MKC were minded to approve the development then it is requested that a unilateral undertaking be prepared by the applicant's Solicitor setting out the applicant's agreement to the following conditions.

The two storey annex hereby permitted shall be used as ancillary accommodation to №20 Horton Gate. Solely for use by members of the family residing at the premises and shall not be let or sub-let or transferred separately from the main property.

The garage hereby permitted shall be used solely for the purpose of parking of domestic vehicles or for storage and shall not be converted to or used as habitable accommodation, (such as bedroom, living room, dining room or kitchen) nor for any commercial activity.

iii. 10/00448/FUL 157 Ramsons Avenue Comments

Several considerations should be raised by Planning regarding

- Suitability of premises as a restaurant regarding size and position of the premises
- Affect on adjacent flats above?
- Will the operation of a restaurant takeaway 360 days a year contribute to noise and odour pollution for residents of the flats?
- Is there sufficient parking close to the site to accommodate 30 diners and a takeaway. It is located immediately adjacent to a roundabout.
- What provision has been made for the storage of refuse and food waste and where is it located?
- Where is the extract fan for the cooking ovens located and where does it exhaust to fresh air?
- What arrangements are to be made for the control of odours from the cooking of food?
- There are no separate toilet facilities for staff, they share with customers. Is this acceptable?
- Is any provision made to control litter from the premise?

iv.	10/00502/TCA	St Andrews Church Parklands	No Comments
v.	10/00544/FUL	Co-op, St Ledger Drive	No Comment but it was requested that the PM and Cllr Markley review the litter situation again in this area.
vi.	10/00519/FUL	4 Barbury Court	No Comments
vii.	Street Trading Consent - JVL Hot Food Express, Wallis registered an interest at this point.		No Comments Cllr

11. Financial

- a. Agreement to the purchase of equipment and materials for the Community Payback team - £36.40 materials, £25.40 new keys £5.00 cleaning material. Proposed by Cllr Foskett, seconded by Cllr Macaulay all agreed
- b. Cllr Foskett proposed the additional budgeting of £50 a month for the purchasing of materials for the Community Payback team to carry out works. Proposal to be £50 a month, items to be noted at Full Council Meeting. Seconded by Cllr Allum and all agreed.
- c. Internal Scrutiny completed successfully. Two items noted ; VAT to be claimed monthly and any S106 documentation is to be supported by the MKC email confirmation .Scrutiny completed and satisfactory. Next one to be done in June.
- d. End of year preliminary budget, end of year process and Councillor Responsibility, noted

12. **Items for future discussions - item 8 action plan required for May agenda**

13. **Date of the next meeting agreed as 5th May 2010**

Meeting closed at 9:00pm

Chair _____ Date _____