

Minutes of the meeting of the Finance and Planning Committee held on 3rd November 2010 at 7:30pm in the Parish Office, Neath Hill Local Centre.

Present Cllr Stabler (Chair), Cllr Markley, Cllr Macaulay, Cllr Tripp, Cllr Pickhaver Cllr Yeates

1. **To receive apologies** – Cllr Wallis (unavailable)
2. **Declaration of members interests** - none
3. **Minutes of the meeting held on the 6th October 2010** were agreed as a true record with the acknowledgement that Mr Kean was present; this was proposed by Cllr Tripp, seconded by Cllr Teesdale and all agreed.
4. **Public Question time** – none present
5. **Matters arising**
 - a. PM reported that the Citizen advert appeared in 26th and 28th October issues
 - b. The Office lease was covered in item 9b
6. **Communications group**
 - a. News and Views Issue 26 – the copy is to be reviewed on Tuesday 9th November at 12pm.
7. **Members & Staffing Group – update and proposals**
 - i. Standing orders (SO)- it was proposed by Cllr Stabler and agreed by all that the current SO be endorsed. The new model SO contract would be reviewed at a later date, when more time allows. Risk Assessment amendments are required; the PM will review these with Cllr Teesdale and present when complete.
 - ii. The next meeting will be held on 23rd November at 11am.
8. **Planning**
 - a. Updates provided in report format by Cllr Stabler.
 - b. Licensing Variation Amirtha Soorabi, 10th Nov at 6pm it was agreed by the committee that Cllr Stabler would represent GLPC's at the hearing. The applicant had been sent a letter to discuss their objectives, but no reply had been received at the meeting date.
 - c. Application, all the comments were proposed by Cllr Stabler and agreed by the committee.
 - i. 10/02163/MMAM Gyosei International School Objection Cllr Stabler proposed that there are issues with the amount of parking and this should be discussed with the planning officers.
 - ii. 10/01930/FUL 35 Willen Park Avenue Objection
The application should refused based on the location, size, height and impact of the wall which is inappropriate and would be contrary to 'saved' policies D1, L2 and Appendix L2 of the Milton Keynes Local Plan 2001-2011.

If MKC were minded to approve the application the safety aspects of constructing a tall wall so close to a footway should be considered and subject to a condition relating to its adequate and proper structural design.

- iii. 10/02155/MKCOD3 The Barn, Courtyard Arts Centre No Comments
- iv. 10/02158/FUL 40 Pastern Place, Downs Barn No Comments
- v. 10/020888/FUL 19 Rowsham Dell, Giffard Park Objection
Detailed comments are listed on the additional information provided by Cllr Stabler In summary the application should be refused unless
 - 1. Bedroom 5 is conditioned to remain as part of the existing dwelling and has/will not been/be subsumed into the new self contained apartment.
 - 2. Sufficient and accessible on-site parking and manoeuvring space is provided.
 - 3. A condition be imposed that the two garage not be converted to or used as habitable accommodation, (such as bedroom, living room, dining room or kitchen) nor for any commercial activity.
- vi. Street Trading Diamond Kebabs, No Comment
.10/02023/FUL 29 Smeaton Close, Blakelands Objection Detailed comments are listed on the additional information provided by Cllr Stabler In summary the application should be refused unless
 - 1. Sufficient and accessible on-site parking and manoeuvring space is provided
 - 2. Visitors parking space should be provided off-road not as part of the public highway in the turning head.
 - 3. If MKC were minded to approve the development then it is requested that a unilateral undertaking be prepared by the applicant's Solicitor setting out the applicant's agreement to the following condition.
 - a. The two storey annex hereby permitted shall be used at all times as ancillary accommodation to №29 Smeaton Close. Solely for use by members of the family residing at the premises and shall not be let or sub-let or transferred separately from the main property.
- vii. L112118 4, 5 & 6 St Leger Court, Gt Linford. Objection The opening and closing hours of this store should be the same as those imposed on all other stores in this location, which is currently 23:00.

9. Financial

- a. The details for reviewing and agreeing the tenders for Landscape, Caretaking, Internal Audit and Print and design were discussed and the amendments were agreed. Details attached in the additional documentation. This was proposed by Cllr Stabler seconded by Cllr Macaulay and agreed by presented to the Full Council
- b. Recommendations regarding the office accommodation were presented in the additional paper. These were proposed by Cllr Macaulay, seconded by Cllr Teesdale and agreed by all. They should be referred to Full Council.

- i. The parish office remains and all meetings are held at Neath Hill.
 - ii. The Parish Manager investigates the availability and costs for Full Council meetings to be held at the Memorial Hall and the Quaker Centre on alternate months commencing with the Annual May meeting following the elections in 2011.
 - iii. The process and legal requirements for considering planning applications is reviewed by the Parish Manager GLPC Chairman and Chairman of F&P and a report is prepared for a future Council meeting.
 - iv. That advice is sought, by the Parish Manager and Chairman of F&P, from a resident who has offered “in confidence” and free of charge his considerable commercial property experience on what terms GLPC might negotiate a new lease.
- c. The bill for the Youth Club BT broadband is in dispute and the contract is unclear. The PM advises that this bill should not be paid until a written request to the parish council has been received from BT. Correspondence should be copied into Cllr Mallyon.
 - d. Expected end of year finances are to be present at Full Council.

10. **Items for future discussions** - none raised

11. **Date of the next meeting as agreed as the 1st December**

12. Meeting closed at 8:50pm

Chair _____ **Date** _____