

GREAT LINFORD PARISH COUNCIL

RESPONSIBILITIES AND RANGE OF ACTIVITIES

1. The Council is served by an appointed salaried Parish Manager who is also the Responsible Financial Officer, and a part time Clerical Assistant (effective from 5th July 2004).
2. There are 17 seats in total in Great Linford Parish and they are elected every 4 years en bloc. The whole Council was re-elected in 2003.
3. **Primary Responsibilities:**
 - a) **Allotments:** The Parish Council manages Allotments in Great Linford (2), Neath Hill and Willen Park and is responsible for setting and collecting rents for these. The maintenance is contracted by tendering and paid for by the Parish Council.
 - b) **Great Linford Cricket Ground & Pavilion:** The Parish Council owns the Freehold for this facility and has complete powers of management.
 - c) **Downs Barn Sports Facility:** This is owned by Milton Keynes Council, but Managed by the Parish Council. Major building maintenance is carried out by MKC who also carry out mowing etc to pitches and tennis court maintenance. Additional items requested by GLPC (ie: extra lights, kitchen equipment), would normally be the responsibility of GLPC.
4. **Peartree Pond:** The maintenance is carried out by the Peartree Pond Association. The GLPC has an account with finances to support the upkeep of the pond.
5. **The Thatched Barn:** This is within the Cricket Ground at High Street, Great Linford. The GLPC again has a separate account with finance for thatching and repairs.
6. **Marsh Drive Sports Facility:** GLPC currently has a lease on this from MKC, all maintenance costs are the responsibility of the Parish Council. Great Linford Tennis Club has a lease on the Tennis Courts.
7. **ByeLaws:** There are limited powers to Parish Councils to create bylaws.
8. **Sub-Committees:**
 - a) **The Recreation & Environment Committee** oversees the recreation facilities and can make recommendations to Full Council. This committee also deals with environment issues and problem surrounding the local centres.
 - b) **Finance, General Purpose & Planning Committee:** Can make recommendations on quotes, contracts and grant applications to Full Council. Observations are also made via this committee, on planning applications that are submitted to Milton Keynes Council.
Sub-Committees only authorise spending up to £250, any other recommendations regarding financial matters are made to the Full Council.
9. An important role of the Parish Council is to act as a watchdog over any matter concerning the Parish and its residents, such as public transport, condition of redways, paths etc.
10. The precept which is set by the Parish Council, is on the basis of its needs to cover the financial obligations, this has to be set in January of each year and the precept amount is included in the Milton Keynes Council Tax as the Parish Rate.